



**MIDDLETON PARISH COUNCIL, LOW ROAD, MIDDLETON, LA3 3LG**

**Date of Meeting: Monday 10th November, 2025 at 6.30pm.**

**Venue: Middleton Parish Hall, Low Road, Middleton.**

**MINUTES**

Welcome from the Chair. (TP)

Present, **Chair T Porter (TP); Vice-Chair D Hoyle (DH); W Doyle (WD); N Shacklady (NS); P Shacklady (PS); D Bogucki (DB); L Salem (LS)**

Apologies, **T Smith (TS)**

Also present, Max Salem and Paul Salem, Laura Mason and Jo Bailey.

Declarations of interest and Dispensations. **None**

Matters arising and confirmation of minutes from last meeting on **13th October, 2025.**

**Minutes agreed and signed**

**Any items from member of the public.**

Laura wishes to hire the hall on NYE for a village party event. The Chair (TP) will write to Laura and confirm the Councils proposal and any conditions to be agreed before any event can take place on NYE.

Jo Bailey updated the Council on "on-going" works at the nature reserve.

Paul Salem confirmed he had arranged tarmac works to the rear car park. DH thanked Paul for completing this work.

Max Salem, advised he cannot repair the doors at the bottom of the stairwell in the same style, but can make alternative changes and this can be completed quickly. All agreed he can go ahead at a cost of £80 plus vat.

emails from Neil Tomkinson and Alison Riley, re parking

Resident parking, DH will make arrangements to meet with residents regarding the car park.

Clerk to email Alison Riley and advise DH will be in contact.

**1, ref 11/25/01, Parish Hall, Snooker Room, Community Hub. (All)**

The latest quotes for toilet repairs are £7,000 and for the stairwell lift, £15,000 plus vat. These works can be covered by the UK Prosperity Grant fund.

The Hub, DH will produce some notices and social media updates to advise the when the HUB

is open.

TV Licence is not required as no TV or radio is played in the Parish Hall.

The Christmas party on the 14th December will take place in the Hub, only.

WD is meeting a plumber and Adlec tomorrow to try and find a solution to the heating and boiler which are not working correctly.

**2, ref 11/25/02, Sports Field, Tennis Courts and Grounds Maintenance (TS/WD)**

Octopus energy are fitting a new meter at the sports pavilion and will contact the council, for access.

No further update

**3, ref 11/25/03, Playground (DH) New Lease agreement.**

The Clerk has emailed several times Lancaster City Council for an update, but no response. Clerk to keep trying to get an update from LCC.

**4, ref 11/25/04, Planning (All)**

No responses required from the Council. We are awaiting an update from Cllr Austen who is looking into various planning related matters.

**5, ref 11/25/05, Traffic Calming/Controls and Parking (All)**

No further update

**6, ref 11/25/06, Grant Funding Updates (All) Rural England Prosperity Fund £25,000**

TP advised the end of completion date for all works is strictly 31st March 2026 and works must be agreed and finalised in advance.

**7, ref 11/25/07, Website, Training and NALC/LALC (TP)**

The latest training opportunities from NALC/LALC/LCDVS have all been circulated for anyone wishing to undertake any training. Most courses are free of charge but you must pre register.

**Any items of urgent business.**

PS/NS asked that the council produce a newsletter every 6 months for distribution around the village. The Chair agreed and offered to produce this every six months.

**Exempt Items**

**Dates of note for 2025.** Christmas Party, 14th December.

Date and time of next meeting: 8th December 2025

**Accounts, Invoices and Payments, November 2025**

1, Clerk November 2025, £329.64p, BACS, 30/11/2025

2, HMRC PAYE October 2025, £82.40p, BACS 18/11/2025

**Other expenditure**

1, Octopus Energy, DD, Parish Hall £342.92p, Sports Pavilion £112.30p

2 Water-plus, DD, Parish Hall £12.07p, Sports Pavilion £14.62p.

3, A Barr, Gardening Services, awaiting invoice.

4, Cleaning Services, awaiting invoices

**Expenditure** October 2025, (Lloyds) £804.07 (NatWest) £134.74 **Total, £938.81**

**Income** October 2025, (Lloyds) £904.98 (NatWest) £0 **Total, £904.98**

**Lloyds Balance as at 31st October 2025 £30,211.36**

**Income** Total £904.98

Dance School £682.50, Bowling Club £210, Hall Hire £ Other £12.48

**Expenditure.** £804.07

**NatWest Balance as at 31st October 2025 £4,571.62**

**Income** £0

**Expenditure** £134.74, LCC NNDR £105, Water Plus Services Parish Hall £29.74

**Breakdown of Bank Balance**

Middleton Parish Council £24,631.32p

Playground Fund £9,994.85p

Dong Fund -£156.81p

**TOTAL £34,782.98p**

Signed.....  ..... Chair, Mr T Porter, Date, 8th December 2025.

Signed.....  ..... Clerk, Mr S Ward, Date, 8th December 2025.